

## HONORS AGREEMENT

Between Mills College and the Honors Program at a Participating Community College in the Honors Transfer Council of California (HTCC)

### Purpose

The purpose of this program is to establish collaboration between Mills College and Participating Community Colleges in HTCC to enable motivated students at member colleges to make a smooth transition from community college to Mills College for completion of their bachelor's degrees.

### Goals

Encourage HTCC honors students to apply and enroll at Mills College.

Assist transfer students in the transition from HTCC honors programs to academic degree programs at Mills College.

Maintain robust transfer student retention at Mills College through enhanced advising and closely articulated academic course planning within the admission process.

Promote student academic preparation and transfer planning.

Support and promote the value and benefits of community college transfer.

Support Mills College's efforts to recruit excellent transfer students from HTCC honors programs.

Expedite baccalaureate degree completion by HTCC honors students.

### Commitment by Mills College

To accomplish these goals, Mills College will:

1. Give priority admission to HTCC honors program students who have
  - a. Completed the requirements of their college's honors program; and
  - b. Fulfilled the transfer admission requirements of Mills College.
2. Guarantee a renewable (contingent upon satisfactory academic progress) annual scholarship ranging from \$10,000 to \$12,500 to certified honors program students with a 3.5 or better GPA.
3. Provide current transfer information to VP of Transfer Affairs of the HTCC to be disseminated to all HTCC member schools.
4. Designate an HTCC liaison, Associate Dean of Admission: Transfer, to provide personalized transfer planning advice to HTCC students regarding Mills College admission and graduation requirements.

- 5. Cooperate on an ongoing basis with VP of Transfer Affairs of the HTCC to provide HTCC students with beneficial services such as campus tours of Mills College, information workshops, financial aid and scholarship information, transfer counseling, pre-admission advising, and invitations to cultural events.

Commitment by HTCC Colleges

As part of this agreement Participating Community Colleges in the HTCC will:

- 1. Provide an organized structure for delivery of honors courses. Such a program will be represented in the college governance structure and will be directed or coordinated by a member of the instructional faculty.
- 2. Identify an HTCC VP of Transfer Affairs to work with the Office of Admission at Mills College and the HTCC honors counselors to ensure the completeness of each applicant's file.
- 3. Explore on an ongoing basis ways that the Honors Program at the Participating Community College and Mills College can cooperate to the mutual benefit of both programs.

Both institutions will charge the directors of their respective programs with the responsibility of implementing the terms of this agreement.

AGREED:

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 Andrew Workman, Associate Provost  
 Mills College

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 Alison Primoza, President  
 Honors Transfer Council of  
 California

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 Date:

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 Date:

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 Mary-Ann Milford, Provost  
 Mills College

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 Date: