

**Title of the Presentation**—No special Effects, 12-point font (Times-Roman).

**Presenter: First name(s) first, last name(s) last**—as you want it in the anthology, College

**Mentor(s): Professor First name first, last name last.** Multiple names in order you want.

Write the **250 word** abstract with regulation MLA style. A few words over or short of that are fine, but use good sense. Send it as **Word or rtf attachment labeled, “Building Bridges.”** Use **one-inch margins on both sides** (default Word is fine). Leave the right margin ragged, **no justified margin**. The spacing should be one and a half, as I’m doing in this template. I need that room between lines for my own notes, commentary and, yes, editing. Summarize your research as succinctly as you can in this abbreviated form. I need the key ideas and evidence. I need the wonderful quotes that drove your ideas; however, you’re going to have to cull them down to their essence, as you did with your own ideas. Consider this abstract a 250-word distillation of your concepts, examples and analysis. Make it accurate and vivid. Avoid passive voice, and only use academic jargon if there’s no more human way to express the idea. Never say, “utilize” when you mean “use” or “prior to” when you mean “before.”

Change paragraphs every 5-7 sentences, and indicate the shift with a five-space indentation on the first line. Start your abstract with a declarative statement that moves us into the topic. It can be a thesis statement, such as “The problem of global warming could be solved if each of us would talk a half-hour less per week about *American Idol*.” Or it can pose a possibility to be discussed in the examples that follow: “Scientists have recently uncovered a surprising relationship between prime-time television and the imminent destruction of the world.” It can even propose a startling example or datum: “In the half-decade since Simon Cowell’s bulging tee-shirt first appeared on American television screens, twenty glaciers have receded into the ocean.” Just make sure what you say in the beginning puts you in a position to present the meat of your argument. The abstract will be *about* as long as this sample.

#### Works Cited (or Consulted)

Make it MLA style, with every line of each citation indented five spaces, as shown here. List no more than four sources. Make sure to list the ones that are key to your argument and which the reader is most likely to want to find. Don’t list primary sources that are clear from your work. This can’t be a full list; it just needs to be enough for readers to follow up what you’re saying.

**Your email and phone number**

**Your mentor(s) email and phone number(s)**